



St. Luke's Church of England Primary School

'Nurturing the individual as part of our community'

Faith – Wisdom – Aspiration – Community – Compassion

'Learning for Life'

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Head Teacher: Mr Timothy J Delves BSc (Hons) QTS. NPQH

Deputy Head Teacher: Mrs. Nuala Heslop BEd (Hons)

Wednesday 2nd April 2025

Dear Parents & Carers of Year 1 Chestnut Class,

RE: Ms Roberta Ingram (3 days a week) Mrs Debbie Conreen (2 days a week)

I write to inform you that Ms Roberta Ingram will reduce her working days teaching Year 1 Chestnut to 3 days a week (*Monday, Tuesday & Wednesday*). I am pleased to say Mrs Debbie Conreen, our School SENDCo (Special Educational Needs Coordinator) will teach the remaining 2 days (*Thursday & Friday*) each week.

Mrs Conreen knows St. Luke's CE well and is familiar with Chestnut Class therefore there will be a smooth transition each week between the teachers and your children will continue to make good progress.

If you have any questions, please do not hesitate to ask,

Kind regards,

Timothy Delves
Head Teacher