



St. Luke's Church of England Primary School

'Nurturing the individual as part of our community'

Faith – Wisdom – Aspiration – Community – Compassion

'Learning for Life'

HEAD TEACHER PARENT UPDATE

Thursday 5th February 2026

Dear Parents, carers & members of the St. Luke's CE community,

I hope this letter finds you well. **Please read the following information carefully.**

Morning Arrival: School Start Time – 8.40am

I am sorry to report that our punctuality for school has declined again. After the positive start to the year with reducing our lates to less than 20 a day. We are starting to see between 40 – 50 lates a day.

I would like to remind you all that St. Luke's CE Primary School officially starts at 8.40am (*not 8.45am*). When children miss the start of the day, they often miss important reading and maths interventions that can help them for the rest of the day. When a child is late, they miss important teacher input to the lesson to ensure they know what to do in their learning for the rest of the lesson; for your children to make the most progress they can, they need to be in school on time.

'Every Minute Counts'

PLEASE ARRIVE 5 MINUTES EARLIER THAN YOU CURRENTLY DO.

NEW INFORMATION: EYFS Morning Arrival.

We would like all EYFS children to continue to go to their classroom door until 8.45am. This is to ensure they have a positive start by meeting their teacher at their classroom door, not using the School Office which has now become too busy.

Respecting School Staff

May I politely remind you that all the staff working at the school have clear instructions of policy and procedures, including Arrival & Dismissal. These instructions come from the Head Teacher. We expect that all parents and carers speak respectfully to the staff at school otherwise action will be taken and the local authority will be informed.

Thank you for reading, and for all your support for your child and the school.

Mr Delves