



# St. Luke's Church of England Primary School

*'Nurturing the individual as part of our community'*

*Faith – Wisdom – Aspiration – Community – Compassion*

*'Learning for Life'*

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Head Teacher: Mr Timothy J Delves BSc (Hons) QTS. NPQH

Deputy Head Teacher: Mrs. Nuala Heslop BEd (Hons)

Wednesday 11<sup>th</sup> February

Dear Parents/Carers,

We are pleased to let you know we are at our final stage of moving all parent communications and payments into one place the **Arbor Parent App**. As a result, from Friday 13<sup>th</sup> we will no longer use **ParentApp** or **ParentPay** for any communications with Parents.

## What this means for you

- All messages, notifications, Weekly Bulletins and updates will be sent through **Arbor**.
- All Absence reporting will also move solely to Arbor.
- Forms, consents and parents' evening bookings will be completed in the Arbor app.
- All Payment Items will be transferred from ParentPay to Arbor.
- You will no longer need ParentApp or ParentPay for St Luke's CE Primary School.

## What you need to do now

1. Download the **Arbor Parent App** from the Apple or Google Play Store.
2. Log in using the email address we hold for you.
3. Enable notifications so you do not miss important updates.

If you need any help setting up the app, please contact the school office.

Thank you for your support during this transition.

Kind regards,

**Mrs Ferguson**

School Business Manager

